

VACANCY NOTICE

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	TITLE OF POSITION: <u>Sr. Maintenance Tech (Corr)</u> SALARY RANGE: <u>316G \$15.55 - 16.25</u> Department or Agency: <u>Corrections</u> Division/Section/Unit: <u>Maintenance Unit</u>	CLASSIFICATION CODE: <u>02338300</u> REFERENCE POSITION NO.: <u>13701220</u> APPLICATION PERIOD: <u>2-28-07 to 3 day grace</u>
	Assignment(s) / Comments Shift and Days: <u>Mon-Fri 7:00am -3:30 pm</u> Job Location: <u>All ACI Facilities</u> Restrictions/Limitations: <u>Previous applicants need not apply (9-19-06 to 9-28-06 posting)</u> Position Covered By Collective Bargaining Union Agreement Yes <u>X</u> No <u> </u> Name of Bargaining Unit Union: <u>Council 94</u> There is* <u> </u> is not <u>X</u> a Civil Service List for this position See A/B or Both for Spec * NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be app	
General Information to Candidate	INSTRUCTIONS: A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are c and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, within a cover letter, both the File Position Title and Number. Most Important - Please include the following information: <ul style="list-style-type: none"> • The title of the position for whi • Title of your present position a • Date you entered State service • Name of department where you are c • Your business telephone number • Present Union Affiliations *** In certain agencies, bargaining union applicants will receive preferential consideration according to cc B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT: If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine if an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer application form, you may delay consideration of your application. C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS: <ul style="list-style-type: none"> • Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by me ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. • Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance of the Americans with Disabilities Act (ADA). 	
	DUTIES / RESPONSIBILITIES: To train, instruct and supervise the work of assigned helpers and inmates engaged in performing semi-skilled tasks, involving the maintenance of machinery, buildings and equipment. To perform level in several trades. To do related work as required.	
Statement of Duties	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS: (A class specification describing the duties of the position and the minimum qualifications will be	

	<p>request.)</p> <p>Education: Such as may have been gained through: Completion of ten school grades</p> <p>or</p> <p>Experience: Such as may have been employment in building and plant maintenance work which has involved at least two of the building mechanical trades.</p> <p>OR, any combination of education and experience that shall be substantially equivalent to the above experience.</p>		
<p>Where to Apply</p>	<p><i>Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for application or bid. This Office does not assume responsibility for applications sent through the mail. <u>SEND RESUME or CS-14.</u></i></p> <table><tr><td><p>Jane M. Ryan</p><p>Office of Human Resources</p><p>39 Howard Ave.</p><p>Cranston, R.I. 02920</p></td><td><p>Telephone #: (401)462-5119</p><p>Fax #: (401) 462-2685</p><p>TTY/TDD #: (401) 462-5180</p><p>(Telecommunication Device for the Deaf)</p></td></tr></table>	<p>Jane M. Ryan</p> <p>Office of Human Resources</p> <p>39 Howard Ave.</p> <p>Cranston, R.I. 02920</p>	<p>Telephone #: (401)462-5119</p> <p>Fax #: (401) 462-2685</p> <p>TTY/TDD #: (401) 462-5180</p> <p>(Telecommunication Device for the Deaf)</p>
<p>Jane M. Ryan</p> <p>Office of Human Resources</p> <p>39 Howard Ave.</p> <p>Cranston, R.I. 02920</p>	<p>Telephone #: (401)462-5119</p> <p>Fax #: (401) 462-2685</p> <p>TTY/TDD #: (401) 462-5180</p> <p>(Telecommunication Device for the Deaf)</p>		

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER